

LYCOMING COUNTY CHILDREN AND YOUTH STANDING COMMITTEE
SHARWELL BUILDING
OCTOBER 20, 2021

ATTENDANCE:

Commissioner Richard Mirabito, Commissioner Scott Metzger; and Commissioner Tony Mussare were in attendance.

Staff: Matt Salvatori - CYS Administrator; Keith Wagner – Joinder Executive Director/MH/ID Administrator; Cathy Bennett – Administrative Assistant; and Charles Greevy, III. – Joinder Solicitor.

Coffee and donuts were provided for this meeting and a receipt was provided to the Fiscal Department.

CALL TO ORDER:

The meeting was Called To Order by Commissioner Mirabito at 8:30 a.m.

MINUTES OF PREVIOUS MEETING:

Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

“Approve the minutes from the August 18, 2021 Lycoming Children and Youth Standing Committee meeting as presented by staff.”

The Motion passed unanimously. A meeting of the Lycoming County Children and Youth Standing Committee was not held in the month of September as there were no pressing agenda items.

CONTRACTS AND AGREEMENTS:

Child and Family Services: FY 21-22 New Agreements

Mr. Salvatori presented two new agreements for approval, noting CHOR is a foster care provider and we will be placing a child currently from Lycoming County in one of their homes as they had been previously placed with this family. He noted that Pathways is being used for the residential placement of a child. Commissioner Metzger Moved and Commissioner Mussare Seconded a Motion to:

“Approve the following Purchase of Service Agreements with the Lycoming County Commissioners, on behalf of Lycoming County Children and Youth Services, for child welfare services for the period 7/12/21 to 6/30/22:

- *CHOR Youth & Family Services, Inc. for foster care services at rates between \$50.02 and \$130.07 per day;*
- *Pathways Adolescent Center, Inc. for residential services at rates between \$155.00 and \$185.00 per day.”*

The Motion passed unanimously.

Child and Family Services: FY 21-22 Renewal Agreements

Mr. Salvatori noted that there were five (5) renewal agreements on today's agenda for approval. Commissioner Metzger requested that the agreement with Big Brothers Big Sisters Of Northeastern Pennsylvania be presented separately for action. Mr. Salvatori noted that this organization assists the CYS Agency with the administrative oversight needed to maintain Lycoming County's BBBS Program. Commissioner Mussare Moved and Commissioner Mirabito Seconded a Motion to:

“Approve the Purchase of Service Agreement between the Lycoming County Commissioners, on behalf of Lycoming County Children and Youth Services and Big Brothers Big Sisters Of Northeastern Pennsylvania for administrative oversight, marketing, travel, training, dues and related expenditures to establish and maintain Lycoming County's Big Brothers Big Sisters Program in the amount of \$28,434 for the period 7/1/21 to 6/30/22.”

The Motion passed with Commissioners Mussare and Mirabito voting AYE and Commissioner Metzger requesting to Abstain from this vote, noting he was a member of the Big Brothers Big Sisters Auxiliary Board. Mr. Salvatori presented four additional renewal Agreements for approval: Dwell Orphan Care for trust based relational intervention trauma informed care and care communities which are programs that support foster care and newly adoptive parents; Families United Network for the provision of local foster care and residential services; JusticeWorks Youth Care who provide prevention services for children; and Merakey Pennsylvania for the provision of local foster care services. Commissioner Mussare Moved and Commissioner Metzger Seconded a Motion to:

“Approve the following renewal Purchase of Service Agreements with the Lycoming County Commissioners, on behalf of Lycoming County Children and Youth Services for child welfare services for the period 7/1/21 to 6/30/22:

- **Dwell Lycoming County, d/b/a Dwell Orphan Care** for Trust Based Relational Intervention Trauma Informed Care in the amount of \$20,000 and Care Communities in the amount of \$40,000;
- **Families United Network** for Foster Care at rates between \$29.51 and \$137.31 per day and Residential Services at rates between \$187.99 and \$214.31 per day;
- **JusticeWorks YouthCare, Inc.** for Prevention Services For Children at rates between \$77.00 to \$120.00 per hour;
- **Merakey Pennsylvania** for Foster Care at rates between \$29.29 and \$170.86 per day.”

The Motion passed unanimously.

Information Technology Services: FY 21-22 New Agreement

Mr. Salvatori presented an agreement with Catchphrase Ventures LLC for the provision of consulting services pertaining to the CYS Agency's Joinder Clinical Information System (JCIS). The State has requested additional data points be extracted from the JCIS system and we need to begin working on the programming required in order to meet the deadline for this information. In addition, the JCIS system developed by Lycoming County CYS is also used by Clinton, Sullivan and Montour County Children and Youth Agencies as their platform between their Agency and the State in regard to data sharing for child welfare information. Each of these Agencies is under contract with the Joinder for use and support of the JCIS system and the income from these agreements will be used to offset the cost of the consulting services. Commissioner Metzger Moved and Commissioner Mussare Seconded a Motion to:

“Approve the Purchase of Professional Services Agreement between the Lycoming County Commissioners, on behalf of Lycoming County Children and Youth Services and Catchphrase Ventures LLC for the provision of consulting services pertaining to the CYS Agency's Joinder Clinical Information System (JCIS) in the amount of \$50,000 (\$200/hour) for the period 9/1/21 to 6/30/22.”

The Motion passed unanimously.

OTHER BUSINESS:

Shelter Lease – Mr. Salvatori noted that a letter of interest has been received from a provider pertaining to the RFP that was sent out to create a 12 to 14 bed residential treatment facility for youth 12-17 at the former Shelter Care building. In speaking with Dave Carson from the Loysock Township Codes Department, the only thing that the County would need to do to bring the building up to code as a residential facility would be to install tamper resistant receptacles. The Commissioners advised Mr. Salvatori to forward the construction application to Mia Toon and Matt McDermott for processing.

NEXT MEETING AND ADJOURNMENT:

Mr. Salvatori reported that he was not planning on scheduling a Standing Committee meeting for November as there would only be a few contracts for processing and they could be held until the December meeting (12/15/21 – 12:30 p.m.). With nothing further presented, the meeting was adjourned at 8:50 a.m.

Respectfully Submitted,



Matthew Salvatori
LCYS Administrator