

**LYCOMING COUNTY CHILDREN AND YOUTH STANDING COMMITTEE  
SHARWELL BUILDING  
SEPTEMBER 21, 2022**

**ATTENDANCE:**

Commissioner Tony Mussare, Commissioner Richard Mirabito, and Commissioner Scott Metzger were in attendance. As Commissioner Mirabito was attending the meeting by Zoom, he requested Commissioner Mussare to chair the meeting.

**Staff:** Matt Salvatori - CYS Administrator; Keith Wagner – Joinder Executive Director/ MH/ID Administrator; Rhonda Asaro – Joinder Fiscal Director; Emma Thompson – Administrative Officer; and Cathy Bennett – Administrative Assistant.

**CALL TO ORDER:**

The meeting was Called To Order by Commissioner Tony Mussare at 12:30 p.m.

**MINUTES OF PREVIOUS MEETING:**

Commissioner Metzger Moved and Commissioner Mirabito Seconded a Motion to:

*“Approve the minutes from the August 17, 2022 Lycoming County Children and Youth Standing Committee meeting as presented by staff.”*

The Motion passed unanimously.

**CONTRACTS AND AGREEMENTS:**

**Child and Family Services: FY 21-22**

Mr. Salvatori presented an Agreement with Delta Family Services as a new provider for foster care services. He noted that this Agreement covered the previous fiscal year and that there had been delays in finalizing this document due to ongoing rate discussions. Commissioner Metzger Moved and Commissioner Mirabito Seconded a Motion to:

*“Approve the Purchase of Service Agreement between Lycoming County Children and Youth Services and Delta Family Services LLC for foster care services at rates between \$58.53 and \$73.16 per day for the period 7/1/21 to 6/30/22.”*

The Motion passed unanimously.

**Child and Family Services: FY 22-23**

Mr. Salvatori presented two renewal Agreements with CONCERN and KidsPeace for child and family services for fiscal year 2022-2023. Commissioner Metzger Moved and Commissioner Mirabito Seconded a Motion to:

*“Approve the following renewal Purchase of Service Agreements with Lycoming County Children and Youth Services for the period 7/1/22 to 6/30/23:*

- **CONCERN Professional Services For Children, Youth And Families** for foster care services at rates between \$60.61 and \$232.84 per day and for Supervised Independent Living Services at the rate of \$291.41 per day;
- **KidsPeace National Centers, Inc.** for foster care services at rates between \$83.24 and \$122.35 per day.”

The Motion passed unanimously.

**Human Services Development Fund: FY 22-23**

Mr. Salvatori noted that he was presenting 6 renewal agreements for Human Services Development Funds (HSDF), all at the same rate as those approved last year. Commissioner Metzger asked if the Board could vote separately on the Agreement with Firetree Place as he was a member of their Board and would need to abstain from voting on this document. Commissioner Metzger Moved and Commissioner Mirabito Seconded a Motion to:

*“Approve the following renewal Purchase of Service Agreements with Lycoming County Children and Youth Services for the use of Human Services Development Funds for the period 7/1/22 to 6/30/23:*

- **American Rescue Workers** for emergency shelter services in the amount of \$12,500.00;
- **Confer Home Health Services, LLC** for adult homemaker services in the amount of \$20,000.00;
- **Favors Forward Foundation** for information and referral services in the amount of \$3,000.00;
- **Jersey Shore Summer Recreation, Inc.** for life skills education in the amount of \$4,000.00;
- **YWCA – Liberty House** for emergency shelter services in the amount of \$12,500.00.”

The Motion passed unanimously. Commissioner Mirabito Moved and Commissioner Mussare Seconded a Motion to:

*“Approve the following renewal Purchase of Service Agreement with Lycoming County Children and Youth Services for the use of Human Services Development Funds for the period 7/1/22 to 6/30/23:*

- **Firetree Place** for life skills education in the amount of \$25,000.00.”

The Motion passed with Commissioners Mirabito and Mussare voting “Aye” and Commissioner Metzger abstaining from the vote.

**OTHER BUSINESS, NEXT MEETING AND ADJOURNMENT:**

Mr. Salvatori noted that we anticipate having some contracts ready for approval in October and a Standing Committee meeting will be scheduled for Wednesday, October 19, 2022 at 8:30 a.m. at the Sharwell Building.

With no further business presented, the meeting was adjourned at 12:40 p.m.

Respectfully Submitted,



Matthew Salvatori  
LCYS Administrator